HuRis Cloud Services

Document Generation

Search employee

📅 2017-06-26

🔍 ann

Alanna Chan
Executive Assistant

Andrew Hoffmann
Management & Planning

Ann Lau
Director of Talent Mana...

Anna Dodds
Compensation Manager

Anna Konkina
VP Information Technol...

Annabella Marshall

Anne Eckstein
Engineer III

Annemieke Krips
Assembly Worker

Ben Zimmermann
Recruiter

Annemieke Krips

Assembly Worker

Data fields

Generation	Documents

Select a template

Reference date

📅 2017-06-26

Extra reference date

📅 Optional

Template

🔽 Filter

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Generation	Documents

Select a template

Reference date

📅 2017-06-26

Extra reference date

📅 Optional

Template

▼ Filter

HuRis
01. Recruitment
  Offer
  Welcome letter
02. Appointment and Career development
  Contract change
03. Remuneration
  Salary increase
  Spot bonus
04. Leave agreements
  Parental leave
  Sabbatical

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📅 2017-06-26

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Recruiter

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Generation | Documents

Select a template

Reference date

📅 2017-06-26

Extra reference date

📅 Optional

Template

▽ Offer

Template: Offer

☑ **DocuSign** ✏️

☑ **Download** ⦿ PDF ○ Word

☐ **Email**

☐ **Save to SuccessFactors**

Merge fields

There are no messages, you can generate the document.

| Generate | Preview |

Search employee

2017-06-26

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Assembly Worker

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Recruiter

PDF preview

Data fields

HuRis
Passion makes the difference

Offer

Dear **Annemieke**,

I'd like to personally welcome you to the team. It's an exciting time for BestRun Germany as we continue to grow, we strive to remain as adaptable, motivated and responsive to our new employees as we are to our customers. We're glad to have you on board!

Our organization is confronting a time of many changes and we're meeting these changes during a time of larger nation-wide and global change. The world of Building Management DE is an exciting area in
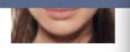
Close

Search employee

2017-06-26

ann

Alanna Chan
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Annemieke Krips
Assembly Worker

Data fields

Generatio

Select a

Referenc

Templat

Document generation result ×

The document is generated succesfully

DocuSign

The document has been sent to DocuSign successfully

Merge data

The data merge was succesful

Missing required (0)	Missing optional (0)	Successful (6)

Close

Templa

☑ Docu

☑ Dow

☐ Ema

☐ Save

Merg

There are no messages, you can generate the document.

Generate

Preview

000442 - Annemie....pdf

Alles weergeven ×

HuRis

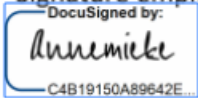*Passion makes the difference*

Offer

Dear **Annemieke**,

I'd like to personally welcome you to the team. It's an exciting time for BestRun Germany as we continue to grow, we strive to remain as adaptable, motivated and responsive to our new employees as we are to our customers. We're glad to have you on board!

Our organization is confronting a time of many changes and we're meeting these changes during a time of larger nation-wide and global change. The world of Building Management DE is an exciting area in which to work, and we'll continue working to ensure BestRun Germany remains on the cutting edge.

HuRis
Passion makes the difference

Offer

Dear **Annemieke**,

I'd like to personally welcome you to the team. It's an exciting time for BestRun Germany as we continue to grow, we strive to remain as adaptable, motivated and responsive to our new employees as we are to our customers. We're glad to have you on board!

Our organization is confronting a time of many changes and we're meeting these changes during a time of larger nation-wide and global change. The world of Building Management DE is an exciting area in

James Klein

Signature employee:

DocuSigned by:

Annemieke

C4B19150A89642E...

000442 - Annemieke Krips.pdf

DocuSign Envelope ID: 91064E39-8F97-4E02-900F-C4791B600B43

HuRis Cloud Services

Digital file

Search employee

2017-06-26

ann

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Executive Assistant

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Compensation Manager

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VP Information Technol...

Annabella Marshall

Anne Eckstein
Engineer III

Annemieke Krips
Assembly Worker

Ben Zimmermann
Recruiter

Annemieke Krips

Assembly Worker

Data fields

Generation   Documents

Documents

Advanced search

Search

＋ 01. Recruitment (10)

＋ 02. Appointment and Career development (1)

＋ 03. Remuneration (1)

＋ 04. Leave agreements (2)

Search employee

📅 2017-07-14

🔍 ann

Annemieke Krips
Assembly Worker

Ben Zimmermann
Recruiter

Hanna Pushmann
Recruiter

Hannah Jones

Joanne Pawlucky
Compensation Manager

Karlmann Jung
IT Business Partner

Otto Kaufmann
SVP Sales

Petra Hofmann
Learning Director

Susann Myers
Development Analyst L…

Annemieke Krips

Assembly Worker

Data fields

Generation | Documents

Documents

Advanced search

🔍 Search

— 01. Recruitment (12)

Name	Expiry date	Modified by	Modified on	Signed	
Offer letter (0392)	2019-06-03	ADMINSS3182	2017-06-21		Download
Offer letter (0414)		ADMINSS3182	2017-06-02	true	Download
Annemieke		ADMINSS3182	2017-06-14	false	Download
Annemieke		ADMINSS3182	2017-06-21	false	Download
Annemieke		ADMINSS3182	2017-06-21	false	Download
Annemieke		ADMINSS3182	2017-06-21	true	Download
Annemieke		ADMINSS3182	2017-06-21		Download

Search employee

📅 2017-07-1

🔍 ann

Annemieke
Assembly W...

Ben Zimmer
Recruiter

Hanna Push
Recruiter

Hannah Jon

Joanne Paw
Compensati...

Karlmann J
IT Business ...

Otto Kaufm
SVP Sales

Petra Hofm
Learning Dir...

Susann Myers
Development Analyst L...

Annemieke Krips

Data fields

...nced search

000414 - Annemieke Krips (3).pdf   1 / 2

HuRis
Passion makes the difference

Offer

Dear Annemieke,

I'd like to personally welcome you to the team. It's an exciting time for BestRun Germany as we continue to grow, we strive to remain as adaptable, motivated and responsive to our new employees as we are to our customers. We're glad to have you on board!

Our organization is confronting a time of many changes and we're meeting these changes during a time of larger nation-wide and global change. The world of Building Management DE is an exciting area in which to work, and we'll continue working to ensure BestRun Germany remains on the cutting edge.

Before I finish, I'd just like you to know that you, as part of our team, are our most important and

📄 000414 - Annemie....pdf ⌃

Alles weergeven ✕

				Download
Annemieke	ADMINSS3182	2017-06-21	true	Download
Annemieke	ADMINSS3182	2017-06-21		Download

Search employee

2017-06-26

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Assembly Worker

Data fields

Generation | Documents

Documents

Normal search

Name	Search

Expiry date	From	To

Modified by	Search

Modified on	From	To

🔍 Search

No documents found

HuRis Cloud Services

Settings

Employees

Recruitment

Templates

Categories

Groups

Templates

Smart fields

Reports

Configuration

Admins

DocuSign configuration

Email configuration

Event configuration

General configuration

Template configuration

Storage

Configuration

Mass upload

Event logs

01. Recruitment

Recruitment

Save to SuccessFactors *Enabled*

MDF dossier name	cust_ws1
MDF document name	cust_ws1_1
MDF relation name	cust_ws1_externalCode

Storage

Name	Data type	MDF Field

There are no items to show.

DOCUMENT MANAGER

Storage configuration ✎

MDF attachment field	cust_bijlageNav

MDF Fields +

Name		Data type	MDF Fields	Show in table		
Name		Text	cust_naam	Yes	✎	🗑
Expiry date		Date time	cust_verloop2	Yes	✎	🗑
Modified by		Text	mdfSystemLastModifiedBy	Yes	✎	🗑
Modified on		Date time	mdfSystemLastModifiedDate	Yes	✎	🗑
Validity period after termination (months)		Text	cust_periodeuitdienst	No	✎	🗑
Validity period after rehire (months)		Text	cust_periodeherindienst	No	✎	🗑
Signed		True / False	cust_signed	Yes	✎	🗑

Automatic deletion jobs +

Storage field	
Expiry date	🗑

Templates

▼ | Filter

HuRis
01. Recruitment
   Offer
   Welcome letters
02. Appointment and Career development
   Contract change
03. Remuneration
   Salary increase
   Spot bonus
04. Leave agreements
   Parental leave
   Sabbatical
11. Qualifications and certificates
   Certificates
   Qualifications
HuRis Cloud Services
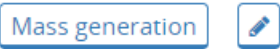*99. Other*
   Contract PEAB
   Headerfooter
   TEST
+ Add

Offer

Offer

Generation options

Mass generation ✎

DocuSign | Download | Email | Save to SuccessFactors

Merge fields

Company
Department
FirstName
ManagerFirstName
ManagerLastName
SmartField_Logo

Storage fields

Name	Data type		
Name	Text	✎	🗑
Expiry date	Date time	✎	🗑

Event based generations

Event types

Name				
Termination	✎	🗑		
Hire	✎	🗑		
Rehire	✎	🗑		

Event fields

Name		Data field	Data type		
Department	✎	DepartmentCode	Text	✎	🗑
Weekly hours	✎	StandardHours	Decimal	✎	🗑
Hire date	✎	HireDate	Date	✎	🗑

Mass upload

File   Bestand kiezen   Geen bestand gekozen

⬆ Upload

Template groups

▼ | Filter

HuRis

HuRis Cloud Services

test

+ Add

HuRis *Employee*

HuRis General

Generation options

DocuSign | Download | Email | Save to SuccessFactors

Filters   **+**

Data field	Type	Values

Assigned roles   **+**

Role	Rights			
HR	Manage group, Manage templates, Admins, Managers	▼	✎	🗑

Email templates   **+**

Name	Type		
Salary increase	Html	✎	🗑

Template groups

▼	Filter

HuRis

HuRis Cloud Services

test

+ Add

Edit email template ✕

Name

Salary increase

Subject

Salary increase {FirstName}

Body

○ Plain text ● Html

| ✨▾ | **B** | *I* | U̲ | ▤ | Open Sans ▾ | 14▾ | **A** ▾ | ☰ | ☷ | — | 🔗 | 🖼 | 🏷 Merge_field |

Dear Employee,

Enclosed the document regarding your salary increase.

Kind regards,

Found merge fields

Cancel   Save

Salary increase   Html

DOCUMENT MANAGER

Filters

Type	All ▾	
Source	All ▾	
Level	All ▾	
	☐ Include higher	
Created on	From 🗓 From	To 🗓 To

Event logs

Created on	Source	Type	Level	Description	User	Target user	Actions
2017-06-21T14:34:41.7150679	Event based generation	Event based generation: Processor	Information	Document generation successfull	ADMINSS3182	103100	Details
2017-06-21T14:34:18.0800608	Event based generation	Event based generation: Processor	Debug	Event based generation filter check passed	ADMINSS3182	103100	Details
2017-06-21T14:34:15.9723624	Event based generation	Event based generation: Processor	Information	Start matching template 'Offer'.	ADMINSS3182	103100	Details
2017-06-21T14:34:01.2957854	Event based generation	Event based generation: Processor	Debug	SuccessFacors web hook message received	ADMINSS3182	103100	
2017-06-	DocuSign web hook	Signing: DocuSign	Error	Failed to update the document to SuccessFactors	ADMINSS3182	103100	